

## SPARK High School Need-to-Know Guide 2023

### School Location

SPARK Randburg High School York Ave Campus( Grades 11 & 12) is located at 320 York Avenue, Ferndale Randburg.

### School Contact numbers

010 591 2736

### Leadership Members and Emails

Name & Surname	Role	Email address
Mrs Mercy Nyabonda	Principal	<a href="mailto:mercy.nyabonda@sparkschools.co.za">mercy.nyabonda@sparkschools.co.za</a>
Ms Nomandla Makhanya	School Operations and Blended Learning Manager	<a href="mailto:nomandla.msibi@sparkschools.co.za">nomandla.msibi@sparkschools.co.za</a>
Mr Roelof Campher	Assistant Principal of Academics	<a href="mailto:roelof.campher@sparkschools.co.za">roelof.campher@sparkschools.co.za</a>
Mr NkosingMabuza	Assistant Principal Of Academics	<a href="mailto:nkosingiphile.mabuza@sparkschools.co.za">nkosingiphile.mabuza@sparkschools.co.za</a>
Ms Molefe	Assistant Principal of Scholars	<a href="mailto:ofentse.molefe@sparkschools.co.za">ofentse.molefe@sparkschools.co.za</a>

### Instructional Calendar and School Hours

Please refer to the [Grade 11 Instructional Calendar](#) and [Grade 12 Instructional Calendar](#) for term dates, school hours, minimum days, report card conferences, and public holidays. The first day of school for **Grade 12** scholars is **Monday the 16th of January 2023, 7:30-2:30pm**. Grade 11 will start on **Thursday the 19th of January 2023**.

School begins daily at 7:30am and finishes at 2:30pm.

On minimum days school begins at 7:30am and finishes at 1:30pm for all grades. Please look out for minimum days in the calendar.

### Cellphones

Cellphones are NOT allowed in the school premises. Any scholar found with a cellphone will be asked to hand it in and it will only be given back at the end of the term after a meeting with the parents.

### Arrivals

The school gates open for arrivals at 6:45am daily.

Parents and transport drivers must have their SPARK Randburg High School placard visible to enter the school gates. Parents and transport drivers must turn either **left from Hill Street or Right from York Avenue** and exit using the left turn **only** back to York Avenue. Parents and transport drivers must follow the flow of traffic and remain in the vehicle at all times. After 7:30 am, tardy scholars must report to the reception area for attendance.

### **Grade 11 Dismissal**

Dismissal occurs from 2:30pm to 2:45pm on Regular days (Tue-Fri) and 1:30pm to 1:45pm on Minimum days (Mondays). All scholars will be picked up on York Avenue. Parents and transport drivers must turn left **only** from Hill Street to enter the school and turn left **only** to exit the gates.

Parents who would like to request permission for their child to walk to and from school must complete this [self-transport form](#)

### **Grade 12 Dismissal**

Dismissal occurs from 2:30pm to 3:00pm for Grades 12 in the month of **January only**. On minimum days (at the end of each term) and on Mondays, dismissal takes place from 1:30pm to 1:45pm. From the 1st of February 2023, Grade 12 scholars will have extra lessons until 4pm. Dismissal therefore will be from 4:00pm to 4:4:15pm (Tuesdays to Fridays) for ALL scholars. Families are advised to make the necessary transport arrangements for their scholars to avoid any inconveniences.

Parents who would like to request permission for their child to walk to and from school must complete this [self-transport form](#)

### **Placard Pick-up**

Parents must pick up their child's placard, which is used to enter the school gates during arrivals and dismissals, before the school year begins. Parents or guardians may only be issued a placard if they are on the SPARK account for that specific scholar. **Placards for returning and newly enrolled students will be available for pick-up 16-19 January 2023 from 8am to 3pm (Grade 11s)**. Grade 12 placards should be picked up from the **12th-13th** of January as they will be opening on the 16th of January. All placards will be available at the reception on York Campus. Parents are **not** permitted to use placards from previous school years.

### **Stationery and Other Resources**

The annual educational resource fee includes all classroom resources, workbooks, club resources, and XC project resources and files. Scholars are allocated a class copy of all required textbooks and setworks (novels or plays required for English Home Language) for use at school.

Parents must supply consumable stationery such as pens, pencils, rulers, math sets and erasers for use at home and school. Scholars will also require a scientific calculator to be used at home and school.

The school will issue workbooks to scholars in each subject for use both at home and at school.

### **Uniforms**

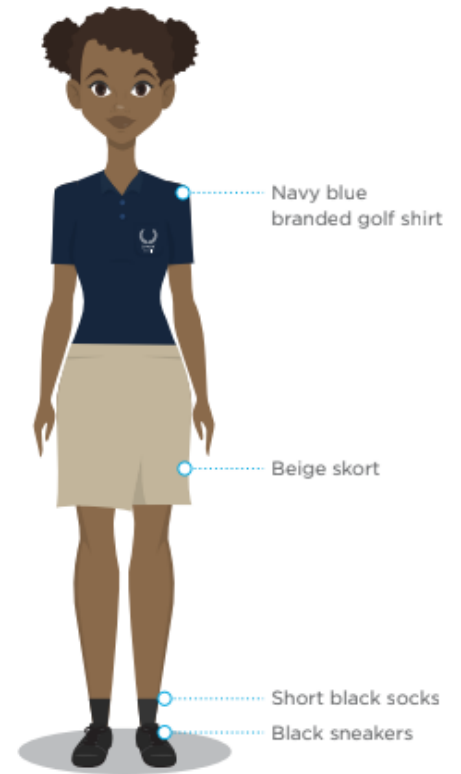
SPARK Randburg High's uniform is a blue SPARK Schools golf shirt and khaki pants/skirts with black takkies. Parents can purchase the uniform at School and Leisure. Toughees **will not** be accepted as appropriate school shoes.

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# Uniform

SPARK HIGH SCHOOL

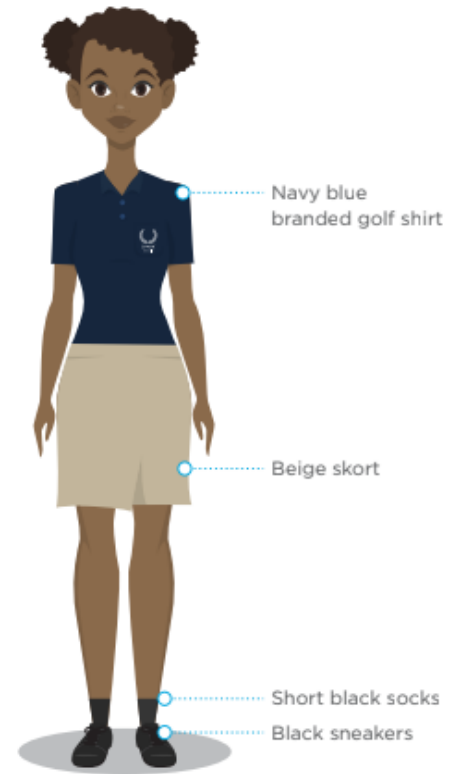


*Unbranded items may be bought at the parents/guardians choice of retail store.*



# Uniform

SPARK HIGH SCHOOL

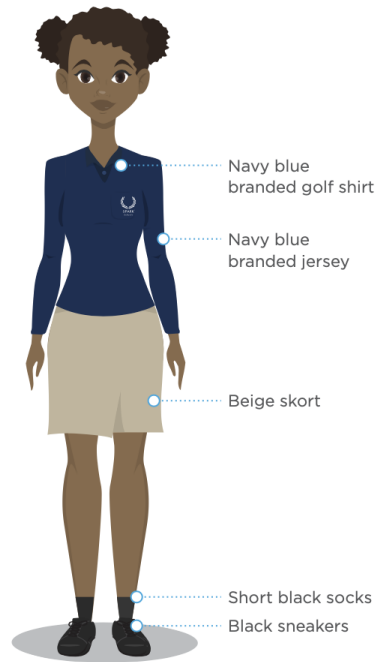
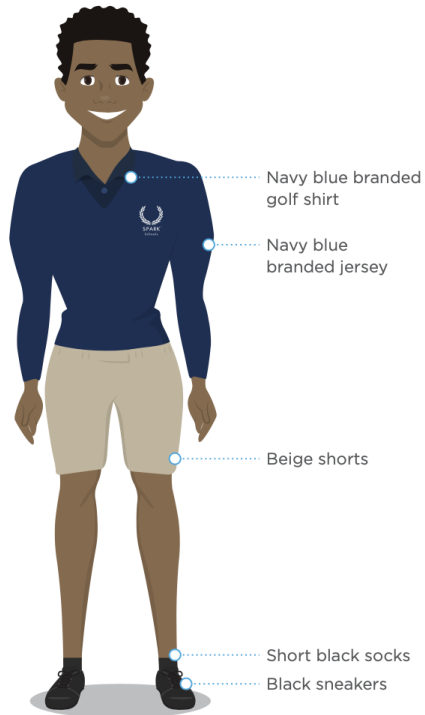


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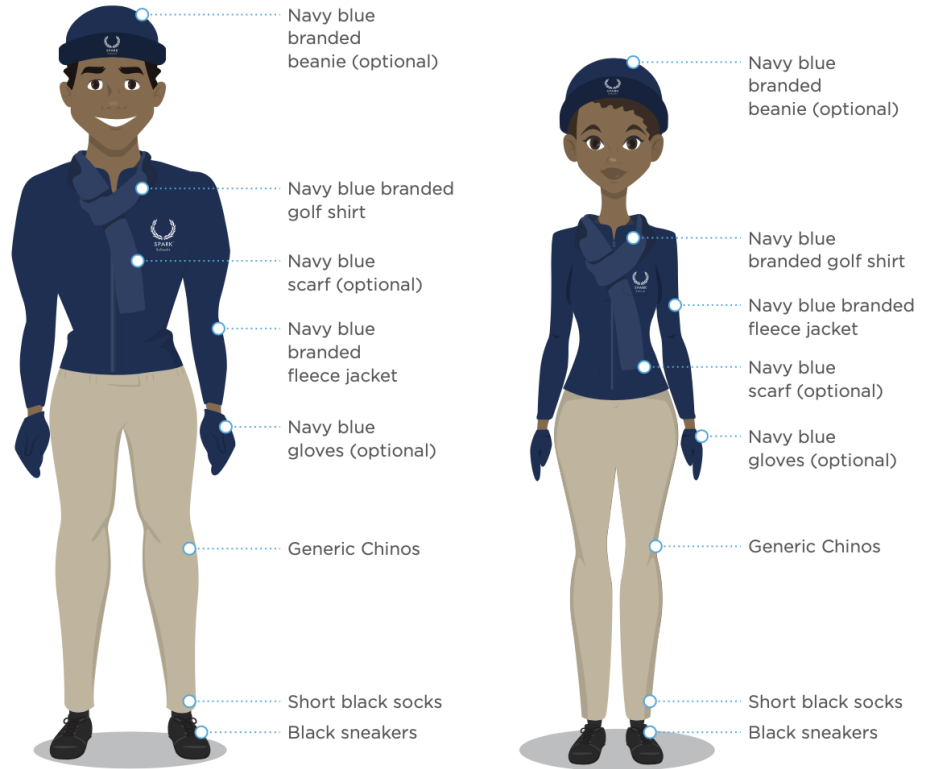
SPARK HIGH SCHOOL



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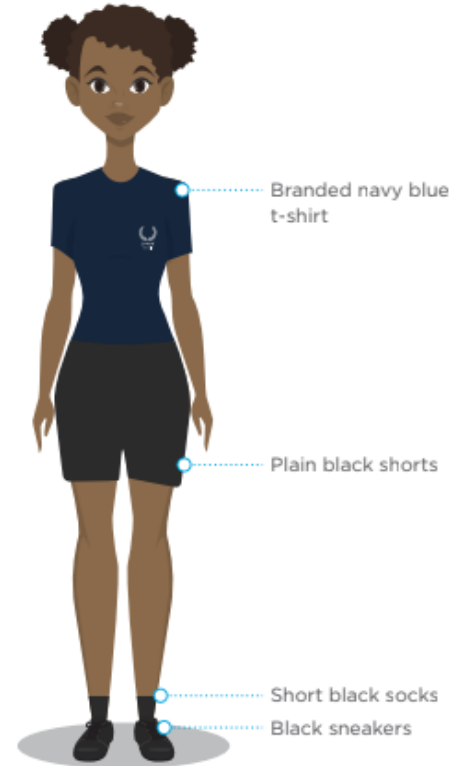
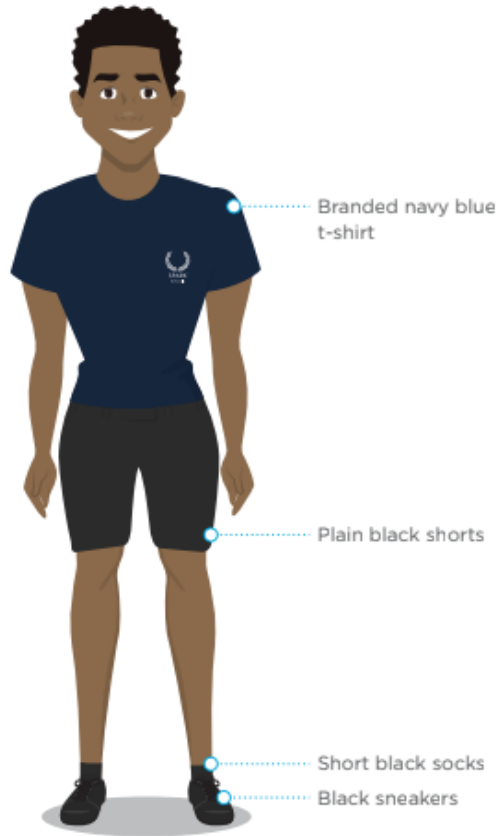


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# Uniform

SPORTS

SPARK HIGH SCHOOL

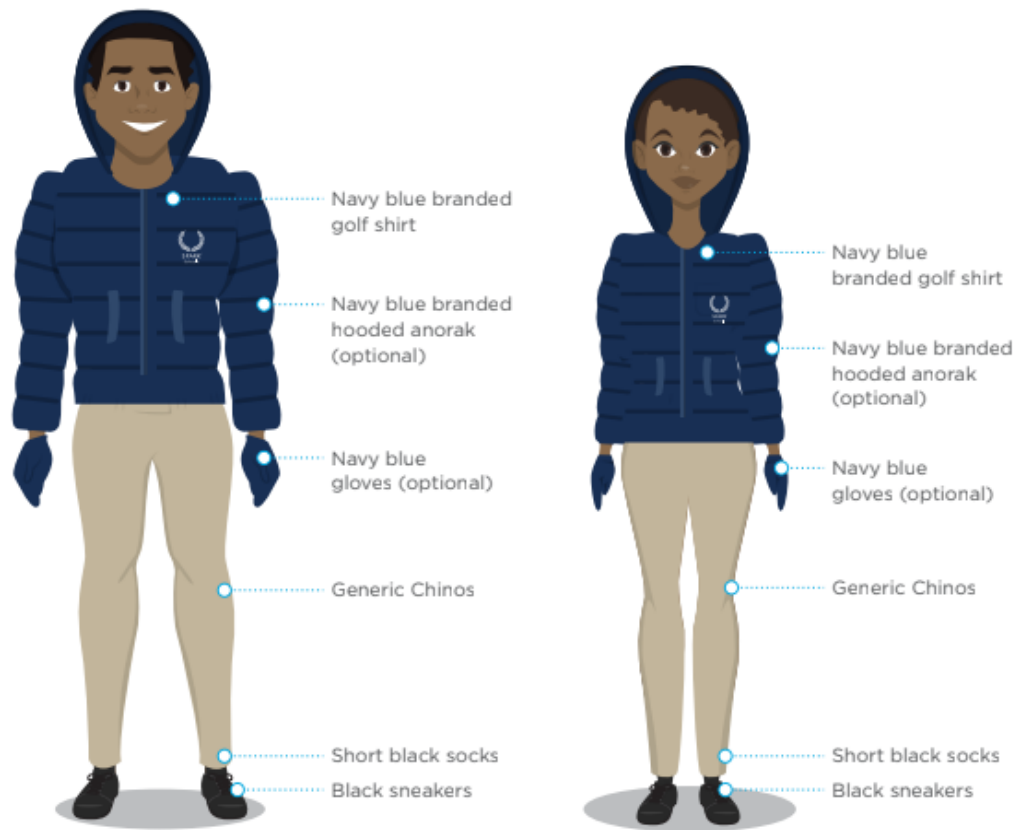


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## After-School Program

SPARK High Schools' After-School Program is offered for Senior Phase scholars from dismissal until 5:30pm. Scholars who are picked up late will incur late pick-up fees as per the Study Hall contract.

Enrolment in the After-School Program can be arranged by calling the school at +27 10 593 4752 or emailing [randburghigh@sparkschools.co.za](mailto:randburghigh@sparkschools.co.za).

Please note that a full list of what activities will be offered during this program will be shared early in the term.

## Transport Guide

SPARK Schools does not provide, promote, or endorse any scholar transport. Parents/guardians, who decide to make use of scholar transport, do so at their own risk. Transport drivers must provide a placard to pick up any scholar, as they will not be allowed to pick up any scholar without a placard. Further, if a transport driver is late to pick-up a scholar or violates the school rules and regulations, the parents of the scholar will be held responsible.

We encourage all SPARK parents to ensure that the transport supplier they use complies with the norms and standards of learner transport in the National Transport Policy. Their transport driver must have a driver's license and public driver's permit, and they must have a valid license disc for their vehicle. Please ensure your child's transport driver can produce a roadworthy certificate for their vehicle.

Finally, the Independent Schools Association of Southern Africa, of which SPARK Schools is a member, has advised against the use of Uber by scholars, owing to Uber's age restrictions, which are set out in its Terms and Conditions and indicate that no person under the age of 18 may use their service. SPARK Schools **will not** allow any scholars to be picked by an Uber (or equivalent), unaccompanied by a parent or guardian.

**Questions?**

If you have questions about any of this information, please call the school phone number at +27 10 593 4752 or email [randburghigh@sparkschools.co.za](mailto:randburghigh@sparkschools.co.za).

