

SPARK Randburg High School Need-to-Know Guide 2023

School Location

SPARK Randburg High School (Main Campus) is located at 388 Main Avenue, Randburg.

School Contact numbers

010 593 4752

Name & Surname	Role	Email address
Mrs Mercy Nyabonda	Principal	mercy.nyabonda@sparkschools.co.za
Ms Nomandla Makhanya	School Operations and Blended Learning Manager	nomandla.msibi@sparkschools.co.za
Mr Roelof Campher	Assistant Principal of Academics	roelof.campher@sparkschools.co.za
Mr NkosingMabuza	Assistant Principal Of Academics	nkosingiphile.mabuza@sparkschools.co.za
Ms Molefe	Assistant Principal of Scholars	ofentse.molefe@sparkschools.co.za

Instructional Calendar and School Hours

Please refer to the [Instructional Calendar](#) for term dates, school hours, minimum days, report card conferences, and public holidays. The first day of school for grade 8 scholars is the **18th of January 2023, 7:30-12:00**. Grades 9-10 will start on Thursday the 19th of January..

School begins daily at 7:30am and finishes at 2:30pm.

On minimum days school begins at 7:30am and finishes at 1:30pm for all grades. Please look out for minimum days in the calendar.

Cellphones

Cellphones are NOT allowed in the school premises. Any scholar found with a cellphone will be asked to hand it in and it will only be given back at the end of the term after a meeting with the parents.

Arrivals

The school gates open for arrivals at 6:30am daily. All scholars must arrive using the Main Avenue entrance.

Parents and transport drivers must have their SPARK Randburg High School placard visible to enter the school gates. Parents and transport drivers must turn left **only** from Main Avenue (South Gate) to enter the gates and turn left **only using the North gate** to exit the school. Parents and transport drivers must follow the flow of traffic and remain in the vehicle at all times. After 7:30 am, tardy scholars entering through should use the Pine Avenue gate and must report to the reception area for attendance.

Dismissal

Dismissal occurs from 2:30pm to 2:45pm for Grades 8-10. On minimum days (on Mondays and at the end of each term), dismissal takes place from 1:30pm to 1:45pm.

Transport scholars ONLY will be picked up on 389 Pine Avenue, drivers must turn left **only** from Pine Avenue to enter the gates and turn left **only** to exit the gates.

All other scholars will be picked up on Main Avenue, drivers must turn left **only** from Main Avenue South gate to enter the school and turn left **only** to exit the North gate.

Parents who would like to request permission for their child to walk to and from school must complete the [self-transport form](#).

Grade 8 Orientation

All new grade 8 scholars are invited to SPARK Randburg High School **along with their families** for an exciting orientation day on Wednesday the 18th of January, 7:30-12:00. On this day, parents will receive all the information they need for the term and will be able to answer all the questions they have, whilst the scholars will take part in team-building fun and school orientation activities. All scholars should come dressed in their SPARK uniform on the day.

Placard Pick-up

Parents must pick up their child's placard, which is used to enter the school gates during arrivals and dismissals, before the school year begins. Parents or guardians may only be issued a placard if they are on the SPARK account for that specific scholar. **Placards for returning and newly enrolled students will be available for pick-up from 16-19 January 2023 from 8am to 3pm.** Parents are **not** permitted to use placards from previous school years.

Grade 10 Subject Selection

If your Grade 10 scholar is new to SPARK, they will need to have a consultation with the Assistant Principal of Scholars, Ms Molefe who will guide them through the application and subject-enrolment process. There is a subject cap of 105 scholars, so if your scholar is new, and a subject they want to enroll in is full, they will have to take an alternative subject.

Stationery and Other Resources

The annual educational resource fee includes all classroom resources, workbooks, club resources, and XC project resources and files. Scholars are allocated a class copy of all required textbooks and setworks (novels or plays required for English Home Language) for use at school.

Parents must supply consumable stationery such as pens, pencils, rulers, math sets and erasers for use at home and school. Scholars will also require a scientific calculator to be used at home and school.

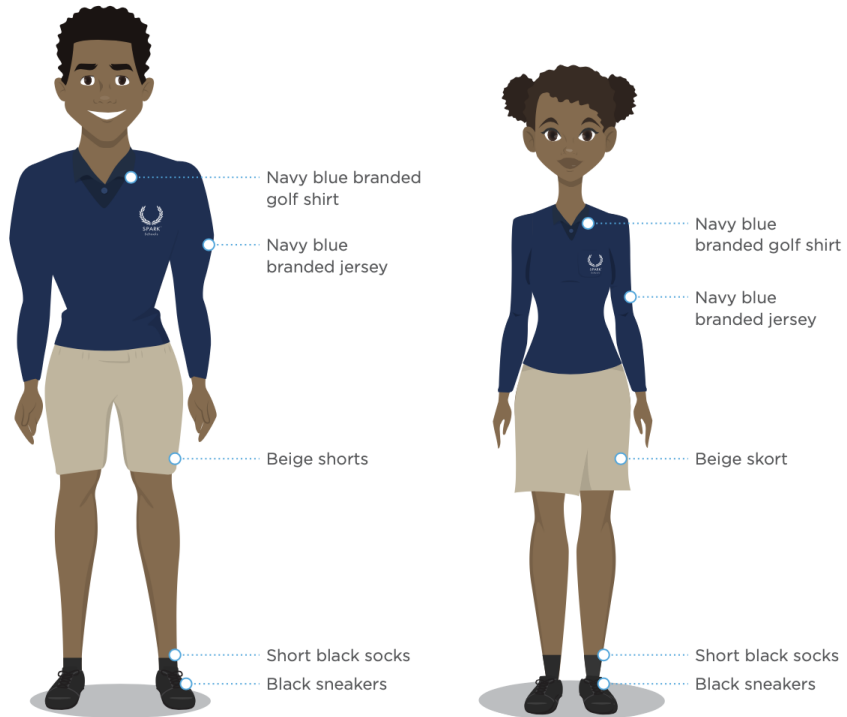
The school will issue workbooks to scholars in each subject for use both at home and at school.

Uniforms

SPARK Randburg High's uniform is a blue SPARK Schools golf shirt and khaki pants/skirts with black takkies. Parents can purchase the uniform at School and Leisure. Toughees **will not** be accepted as appropriate school shoes. Below are the images of our school uniform.

Uniform

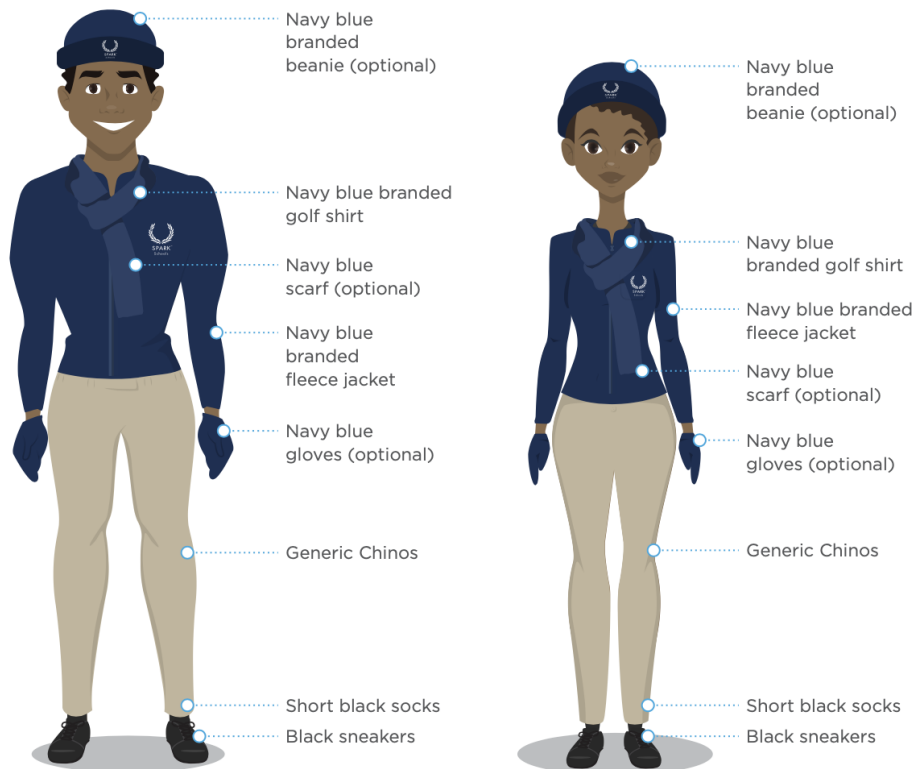
SPARK HIGH SCHOOL



Unbranded items may be bought at the parents/guardians choice of retail store.

Uniform

SPARK HIGH SCHOOL



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SPARK High Schools' After-School Program is offered for grade 8-10 scholars from dismissal until 5:30pm. Scholars who are picked up late will incur late pick-up fees as per the Study Hall contract.

Enrolment in the After-School Program can be arranged by calling the school at +27 10 593 4752 or emailing randburghigh@sparkschools.co.za.

Please note that a full list of what activities will be offered during this program will be shared early in the term.

Transport Guide

SPARK Schools does not provide, promote, or endorse any scholar transport. Parents/guardians, who decide to make use of scholar transport, do so at their own risk. Transport drivers must provide a placard to pick up any scholar, as they will not be allowed to pick up any scholar without a placard. Further, if a transport driver is late to pick-up a scholar or violates the school rules and regulations, the parents of the scholar will be held responsible.

We encourage all SPARK parents to ensure that the transport supplier they use complies with the norms and standards of learner transport in the National Transport Policy. Their transport driver must have a driver's license and public driver's permit, and they must have a valid license disc for their vehicle. Please ensure your child's transport driver can produce a roadworthy certificate for their vehicle.

Finally, the Independent Schools Association of Southern Africa, of which SPARK Schools is a member, has advised against the use of Uber by scholars, owing to Uber's age restrictions, which are set out in its Terms and Conditions and indicate that no person under the age of 18 may use their service. SPARK Schools **will not** allow any scholars to be picked by an Uber (or equivalent), unaccompanied by a parent or guardian.

Questions?

If you have questions about any of this information, please call the school phone number at +27 10 593 4752 or email randburghigh@sparkschools.co.za.
